

LEGISLATIVE FACT SHEET

DATE: _____

BT or RC No: BT 17-070
(Administration & City Council Bills)

SPONSOR: Neighborhoods Department/Environmental Quality Division
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: _____

Provide Name: Melissa M. Long, P.E., Division Chief, EQD

Contact Number: (904)255-7101

Email Address: MelissaL@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation.

(Minimum of 350 words - Maximum of 1 page.)

Purpose: To appropriate funding from a Florida Fish and Wildlife Commission (FWC) grant for \$15,000 to monitor two St. Johns River artificial reefs, work to be performed by Jacksonville University (JU) as sub-contractor. There is no local fiscal contribution. Attached are: 1) Contract between COJ and JU as subcontractor. 2) Draft ordinance a) appropriating funds b) authorizing City signature on JU contracts, and c) invokes exception of Section 126.107(g) to allow for direct contract for services to be provided by Jacksonville University to conduct the study without a bid process, and d) authorizing oversight of the contract by the COJ Neighborhoods Department. **Background:** two artificial reefs were constructed in the St. Johns River during December 2014 by the City of Jacksonville in partnership with Florida Fish and Wildlife Conservation Commission (FWC) and the Coastal Conservation Association (CCA.) These river reefs are named the CCA Reef and the George Holt Reef and mark a new chapter in reef deployment in northeast Florida which historically focuses in offshore reef habitat. This is the first time reefs have been deployed in the St. Johns River and are receiving fishing use. Representative target species that have been caught post-deployment, include yellow-mouth trout, black drum, red fish, mangrove snappers and sheepshead. These reefs are one of a few that have been deployed in a brackish, tidal river system and their monitoring presents a set of unique challenges due to poor visibility from tannic water and currents. (More recently, Hurricane Matthew created aquatic habitat for miles upstream, with debris ending up on the bottom, shoreline and offshore.) In 2015, JU asked FWC for a grant to expand detail and extend time for a 3-year survey. FWC determined that JU was not an eligible entity, and the City agreed to act as grantee and to contract with JU for accomplishing the work. Administrative delays occurred, with the FWC project manager reviving the project last fall. Discussions among the three parties ensued and a final contract was delivered to the City for execution on January 18, 2017.

APPROPRIATION: Total Amount Appropriated 15,000.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s):	From: <u>Florida Fish and Wildlife Commission</u>	Amount: <u>\$15,000.00</u>
	To: <u>City of Jacksonville, Environmental Quality Division</u>	Amount: <u>\$15,000.00</u>

Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

Fiscal information: Funds are coming from the Florida Fish and Wildlife Conservation Commission artificial reef program by contract with City. *There is no local match requirement*. Funding period is from January 2017-October 31 2020. There is no "maintenance" requirement; there is no construction involved. **City staff:** Monitoring of the JU contract will be by the Neighborhoods Department/Environmental Quality Division staff, which represents the City on artificial reef matters including extension of 21 offshore reef permits from the US Corps of Engineers, and reapplication for those in 2 years, as well as coordinating with artificial reef organizations and applying for reef construction grants as appropriate. **Use of funds:** The funding will enable JU to continue monitoring the two artificial reefs placed in the St. Johns River off of San Marco. The study findings may have long term implications for future estuarine artificial reef construction throughout Florida. Components of the monitoring survey include: structural verification, mapping, benthic (river bottom) sampling, benthic analysis, angler surveys, direct fishing, angler intercept surveys, and boater activity observations. Web-based surveys are being considered in ongoing conversations. There will be a final report. **Exception in Purchasing Code:** Section 126.107(g) to allow for direct contract for services to be provided by Jacksonville University to conduct the study without a bid process.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

Emergency? Yes No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate? Yes No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

To engage Jacksonville University as the contractor to perform the work.
OGC has reviewed.

Related RC/BT?

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Exception of Purchasing Code: Ord Code Ch126 to allow for direct contract for services to be provided by Jacksonville University to conduct the study without a bid process. The contract with FWC directly designates specific services by JU as the directed City subcontractor.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Sec. 126.107(g)
See above.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS: Yes No

Continuation of Grant?

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

The Jacksonville University will be required to submit reports to the Environmental Quality Division which will be forwarded to the Florida Fish and Wildlife Conservation Commission. The reports include: an angler methods survey report within 90 days of the execution of the contract; a Structure Survey Map and Report; a progress report spreadsheet listing survey information 60 days prior to expiration; a draft final report 60 days prior to expiration; and a final report prior to the expiration of the agreement.

Division Chief: Melissa M. Long
(signature)

Date: 2/13/2017

Prepared By: Sandi Cassidy
(signature)

Date: 2/13/2017

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Stephanie Burch, Esq., Director, Neighborhoods Department

(Name, Job Title, Department)

Phone: (904) 255-7200

E-mail: Stephanieb@cojnet

From: Melissa M. Long, P.E., Division Chief, Environmental Quality Division

Initiating Department Representative (Name, Job Title, Department)

Phone: (904) 255-7101

E-mail: MelissaL@coj.net

Primary Contact: Melissa M. Long, P.E., Division Chief, Environmental Quality Division

(Name, Job Title, Department)

Phone: (904) 255-7101

E-mail: MelissaL@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary

Contact: (Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor
904-630-1825 E-mail: akshelton@coj.net

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED